




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

UNNUMBERED MEMORANDUM

TO: OIC-Assistant Schools Division Superintendents, Division Chiefs, Section/Unit/Office Heads, Chairpersons of ISO-Related Committees, Quality Management Representative, Deputy Quality Management Representative, and Quality Management Secretariat


FROM: 
ELIAS A. ALICAYA, JR., Ed.D.
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

SUBJECT: List of Participants, Venue, and New Schedule of the Quality Management Systems (QMS) Meeting (Section/Unit/Office Heads' Meeting with the Top Management)

DATE : January 05, 2021

The Quality Management Systems (QMS) Meeting which will be held at the Infinity Hall, Sevilla's Resort, Brgy. Domoit, Lucena City on January 12 – 14, 2021 will be participated in by the following:

Name	Designation
1. Elias A. Alicaya, Jr.	Asst. Schools Division Superintendent OIC-Office of the Schools Division Superintendent
2. Gregorio A. Co, Jr.	OIC- Asst. Schools Division Superintendent
3. Herbert D. Perez	OIC- Asst. Schools Division Superintendent
4. Gregorio T. Mueco	OIC- Asst. Schools Division Superintendent
5. Elizabeth M. De Villa	SGOD Chief
6. Lorena S. Walangsumbat	CID Chief
7. Maria Dolores DC. Atienza	Head, Administrative and General Services
8. Engr. Ramir O. Arbolente	Head, Education Facilities Unit
9. Wilbert B. Porteza	Head, Information Communication Technology Section
10. Atty. Hannah Irish Cañeba	Head, Legal Section
11. Catherine A. Pureza	Head, Budget Section
12. Susan P. Fontarum	Head, Finance Office
13. George D. Aguila	Head, Property and Supply Section
14. Shiela E. Javen	Head, Cash Section
15. Wennie O. Gaela	Personnel Section
16. Sherelyn F. Oroyo	Head, Records Section
17. Marbin Jeramil D. Fragata	Planning Officer
18. Ma. Teresita M. Abella	Head, School Health Section



DEPED - QUEZON
 ICT UNIT
 U P L O A D E D
 Date/Time: January 5, 2021
 By: Cristell 10:07 AM
 Ref. No.: UM 001, S. 2021

DEPEDQUEZON-TM-SDS-04-010-003



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19. Ronnjemmel A. Rivera	Division Librarian
20. Juanito A. Merle	Quality Management Representative
21. Oscar R. Duma, Jr.	Deputy Quality Management Representative
22. Michelle G. Duma	QMS Secretariat
23. Mary Joyce Salamat	QMS Secretariat
24. Fernando T. Seño	Chairperson, Risk Management Committee
25. Jee-Ann O. Borines	Chairperson, Document Control Committee
26. Raul R. Agaran	Chairperson, Internal Quality Auditors' Committee
27. Regina V. Marino	Chairperson, Education, Training and Development Committee
28. Gilbert C. Alva	Chairperson, Five S Committee
29. Danica Jaranilla	Representative, Education Facilities Section
30. Michelle D. Pomobi	Representative, Supply Section

qmc/qmr/jam01/05/2021

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